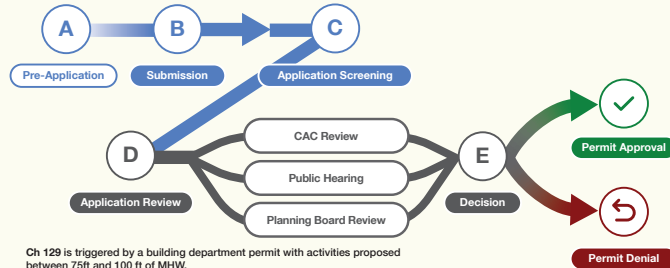


Town of Shelter Island

Town Code Chapter 129: Wetlands AND Chapter 53: Docks, Bulkheads, & Water Control Structures



Town Code Chapter 129: Wetlands



Ch 129 is triggered by a building department permit with activities proposed between 75ft and 100 ft of MHW.

A Pre-Application

Applicants may contact the Town for pre-application feedback requests.

B Submission

Building Permit Application submitted to Town Building Department. If activities take place within 75–100ft of MHW, applicant will receive a denial letter from the Building Department that states the need for a wetlands permit.

Application for Wetlands Permit is submitted to the Town Clerk and reviewed for completeness.

V Application Screening

Application returned if deemed incomplete. If complete, the application begins review.

D Application Review

- Town Board requests the Conservation Advisory Council (CAC) and Planning Board to review the application and conduct a site visit, if necessary. CAC and Planning Board provide their recommendations to the Town Board.
- Public comment period opens and the Town Board holds a public hearing.

E Decision

The Town Board reviews the recommendations and public comments. A decision is issued to approve, approve with conditions, or deny the permit application.

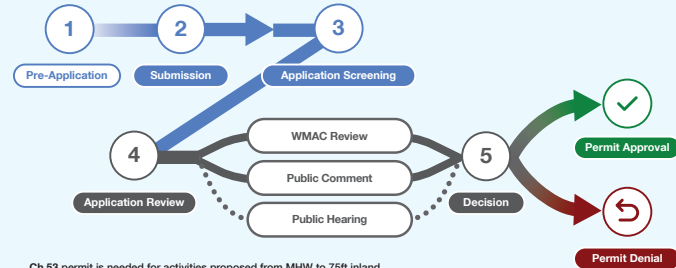
✓ Permit Approval

Project Completion: Work may begin once all additional authorizations have been granted from other state and federal regulatory agencies.

↻ Permit Denial

If permit application is denied, the applicant can address feedback and resubmit, or submit to an appeals process.

Town Code Chapter 53: Docks, Bulkheads, & Water Control Structures



Ch 53 permit is needed for activities proposed from MHW to 75ft inland. This permit covers Dredging, Bulkheads, Groins, Repairs, & Water Control Structures (excluding moorings).

1 Pre-Application

Pre-application meetings are available with the Waterways Management Advisory Council (WMAC) upon request.

2 Submission

Application is submitted to the Town Clerk.

3 Application Screening

Town Clerk confirms completeness and permit category. If incomplete, it is returned to the applicant.

4 Application Review

- The Town Board requests the WMAC to review the application and conduct a site visit, if necessary. WMAC provides their recommendation to the Town Board.
- Public comment period opens.
- If a new project, the Town Board holds a public hearing.

5 Decision

The Town Board reviews WMAC recommendation and public comments. A decision is issued to approve, approve with conditions, or deny the permit application.



✓ Permit Approval

Project Completion: Work may begin once all additional authorizations have been granted from other state and federal regulatory agencies.

↻ Permit Denial

If permit application is denied, the applicant can address feedback and resubmit, or submit to an appeals process.

Helpful Information

- **Town of Shelter Island Code 129 - Wetlands :** [bit.ly/ECL-25](https://www.shelterislandtown.us/DocumentCenter/View/1271/Wetlands-Application-Form-PDF)
 - Wetlands Application:  <https://www.shelterislandtown.us/DocumentCenter/View/1271/Wetlands-Application-Form-PDF>
- **Town of Shelter Island Code 53 - Docks:** [on.ny.gov/4pMana1](https://www.shelterislandtown.us/DocumentCenter/View/632/Dock-Application-PDF)
 - Docks Application:  <https://www.shelterislandtown.us/DocumentCenter/View/632/Dock-Application-PDF>

Projects must also obtain permits from all other state and federal regulatory agencies.

Contact the Town of Shelter Island for the most up-to-date information.

